



♂ Masculin

📍 Chișinău

**Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ro/prices/cv>**

## Specialist coordinator (recalculations)

### Despre mine

#### EDUCATION

2003 - 2007

Technical University of Moldova

Town: Chisinau, Moldova

Specialization: Engineering and Management in Telecommunications

Licensed: Engineering manager

1999 - 2003

Lyceum: George Cosbuc

Town: Galati, Romania

Section: Mathematics & IT

#### WORK EXPERIENCE

December 2010 - to date

Company: S.C. StarNet S.R.L.

Department: BackOffice

Position: Specialist Coordinator (recalculations)

Responsibilities: - Monitoring and auditing of the accounts generated by Billing. Making the needed corrections in the accounts. Generating new accounts. Minimizing the errors caused by the Sales Offices and Back Office assistants

December 2007 - December 2010

Company: S.C. StarNet S.R.L.

Department: Sales

Position: Sales Consultant

Responsibilities: - Consulting new, existing customers, as well as potential customers. Concluding contracts. Clients administration. Working with debtors.

April 2007 - September 2007

B.C. UNIBANK S.A.

Department: Cashier operations

Position: Cashier (exchange office)

Responsibilities: - Processing foreign exchange transactions and money transfers. Preparing and reporting activities.

#### LANGUAGES

Romanian - native

Russian - fluent

English - intermediate knowledge

French - basic knowledge

#### PROFESSIONAL ENVIRONMENT

Strengths: Punctual, responsible, communicative, optimist, self-confident, reliable, creative, ability to work under stress conditions, constant desire of learning new things and staying up to date with all the news, strong communication skills, strong ability to work and lead a team.

Weaknesses: sometimes too serious in seeking to obtain the needed results, a perfectionist.

#### HOBBY:

Reading, Trips.