



👤 34 years
 ♀ Female
 📍 Chişinău

Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ru/prices/cv>

Sales Representative, Customer Service

About me

I am a highly motivated and sociable person, always striving to learn new things and improve my skills every day.

Work experience

Business Development Manager · Crowdo · Chişinău

June 2023 - October 2024 · 1 year 4 months

- actively looking for new clients and promoting company SEO services via online presentations, chat, emails;
- assisting clients with their queries and helping them to choose the best services and packages for their needs;
- negotiating and closing sales and maintaining customer relationships.

Skills: Negotiation Skills

Business Development Manager · DevelopmentAid · Chişinău

September 2021 - March 2023 · 1 year 6 months

- as a business development manager i was responsible for maintaining and growing the company customer base and looking for new prospects;
- promoted company services via online and face to face meetings and assisted clients to use the platform efficiently;
- answered client questions and assisted with their queries;
- maintaining the full sale cycle from start to finish.

Skills: Negotiation Skills

Customer Service Representative · Teleperformance · Manchester

March 2020 - June 2020 · 4 months

- as a customer service representative i was responsible for answering customer questions and helping them with the registration process;

TOP Skills

- **Negotiation Skills** · 2 years
- **Customer Service** · 4 months
- **Data Entry Skills** · 4 months

Preferences

- Part-time
- Remote

Languages

- **Romanian** · Native
- **Russian** · Fluent
- **English** · Fluent
- **Spanish** · Elementary

Skills

- Data Entry Skills
- Customer Service
- Negotiation Skills
- Communication Skills
- Team Working

- maintaining the records in order and completing the client information in the system.

Skills: Data Entry Skills, Customer Service

Desired industry

- Education / Training / Consulting

Education: Higher

Moldova State University

Graduated in: 2012

Faculty: Economic Science

Speciality: Finance

Courses, trainings

Web Design

Graduated in 2023

Organizer: IHub