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# Data Analyst

## Despre mine

Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level Data Analyst position. Ready to help team achieve company goals. Ready to maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

- SQL
- Data visualization (Cognos analytics, Tableau)
- Python (Pandas, Numpy, BeautifulSoup, Matplotlib, Seaborn)
- Excel (Pivot Tables)
- Planning and Coordination
- Attention to Detail
- Problem-Solving

## Experiența profesională

### Florist Menager · SRL Orchid Flowers · Chișinău

*Aprilie 2018 - August 2022 · 4 ani 5 luni*

- Held leadership position and onboarded more than 10 employees in floral department.
- Took charge of planning and organizing team's daily processes, including on peak season.
- Maintained and analyzed selling records and accounting entries.
- Maintained positive customer relations by addressing problems head-on and implementing successful corrective actions.

### Accounting Assistant · SRL Aschim · Chișinău

*Iunie 2017 - August 2017 · 3 luni*

- Worked on forming excel database with information about companies resources: employees, raw material, manufacturing products, equipment
- Investigated daily variances, researched and corrected errors to resolve discrepancies.
- Completed financial reports, providing insight into performance, operations and cash flow, which helped to reduce production cost down by 5%

## **Archive Assistant · SRL Aschim · Chișinău**

*Iunie 2016 - August 2016 · 3 luni*

- Sorted documents into general report.
- Reorganized data storage for more structural and easily accessible way.
- Authenticated and appraised over 2000 historical documents and archival materials on 7 basis

## **Studii: Superioare**

### **USM**

*Absolvit în: 2021*

Facultatea: Industrial Chemistry

Specialitatea: Technology of Producing Medicine And Cosmetics

## **Cursuri, training-uri**

### **IBM - Data Analyst**

*Absolvit în 2022*

Organizator: Coursera

### **English courses**

*Absolvit în 2022*

Organizator: ILTS