



**Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ro/prices/cv>**

- 👤 26 ani
- ♀ Feminin
- 📍 Chișinău

## TOP Competențe

- **Vânzări Internaționale** · 1 an

## Preferințe

- Part-time
- Flexibil
- Full-time
- Remote
- Hibrid (Oficiu/Acasă)

## Limbi

- **Română** · Fluent
- **Rusă** · Fluent
- **Engleză** · Comunicare
- **Italiană** · Fluent
- **Spaniolă** · Comunicare

# Удаленный работник, Content Manager

## Despre mine

- sociability
- teamwork skills
- punctuality
- stress resistance
- energy

## Experiența profesională

**Team Leader Ret** · NDA · Chișinău  
*Mai 2024 - August 2024 · 4 luni*

Competențe: Vânzări Internaționale

**Retention Agent** · NDA · Chișinău  
*Februarie 2023 - Aprilie 2024 · 1 an 3 luni*

Competențe: Vânzări Internaționale

**Account manager,HR** · NDA · Chișinău  
*Iunie 2022 - Februarie 2023 · 9 luni*

- Holding telephone negotiations
- Presenting and recommending company services

**Receptionist** · Smile Dent · Chișinău  
*Decembrie 2021 - Iunie 2022 · 7 luni*

- making appointments
- processing bills and helping clients or customers if they have any questions about their charges
- organizing files for billing etc.

**Hostess** · Sutto Wine Italy · Chişinău

*Septembrie 2019 - Martie 2020 · 6 luni*

- Welcoming guests
- Provide accurate wait times and monitor waiting lists
- Manage reservations
- Provide menus and announce Waiter/Waitress's name
- Greet customers upon their departure
- Coordinate with wait staff about available seating options
- Answer incoming calls and address customers' queries

**Waitress** · Sutto Wine Italy · Chişinău

*Decembrie 2018 - Septembrie 2019 · 10 luni*

- Welcomes customers when they arrive
- Introduces customers to the menu and announce daily or seasonal menu specials
- Answers questions about menu items, ingredients, and pricing
- Takes customers' orders for food and drink
- Pass customer orders along to kitchen staff for preparation
- Process cash and credit card payments and returns change to customers if necessary
- Maintain familiarity with menu items, specials, and restaurant information

**Content manager** · Straus · Chişinău

*Noiembrie 2016 - Aprilie 2017 · 6 luni*

- Create and publish engaging content
- Edit, proofread and improve writers' posts
- Stay up-to-date with developments and generate new ideas to draw audience's attention
- Collaborate with restaurants

**Domeniul dorit**

- Call-center / Back-office

**Studii: Superioare****Liceul Teoretic European Roman-Englez "Ion Creanga"**

*Absolvit în: 2016*