



33 ani
 Feminin
 Chişinău
 15 000 MDL

in

TOP Competențe

- **Crm management** · 3 ani
- **Recruiting** · 3 ani
- **Office maintenance** · 2 ani
- **Event management** · 2 ani
- **Data base management** · 2 ani

Preferințe

- Full-time

Limbi

- **Română** · Fluent
- **Rusă** · Fluent
- **Engleză** · Fluent
- **Italiană** · Fluent

Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ru/prices/cv>

HR / Administrative specialist

Despre mine

- Recruiting
- Personnel organisation
- Event management

Experiența profesională

Recruiter · IT Company · Chişinău

Noiembrie 2021 - August 2025 · 3 ani 10 luni

- Recruiting
- Client data base management
- CRM management

Competențe: Crm management, Recruiting

Hr and office manager · Next Generation Team · Chişinău

Octombrie 2019 - Octombrie 2021 · 2 ani 1 lună

- Recruiting end to end
- Managing personnel files, monitoring presence, absence, work activity
- Creating various reports in Excel-
- Organizing events as corporate parties, hackatons
- Setting up and being involved in the Internship program

Competențe: Office maintenance, Event management, Data base management

Domeniul dorit

- Resurse Umane

Studii: Superioare

University of Study Of Milan

Absolvit în: 2014

Facultatea: Human Resources
Specialitatea: Human Resources Management

Cursuri, training-uri

Payroll Course

Absolvit în 2016

Organizator: Spina & Spina

Specialist Resurse Umane

Absolvit în 2019

Organizator: HR Portal