



Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ro/prices/cv>

Project Manager

About me

A proactive and analytical manager with experience in corporate training and digital platforms. I have skills in process automation, data structuring, and educational system administration. I am developing my skills in product analytics and am proficient in Excel and business process optimization. I am results-oriented and strive for continuous development and effective solutions.

👤 21 years

♂ Male

📍 Bălți

TOP Skills

- **CRM** · 8 months
- **Microsoft Office** · 8 months
- **Microsoft Excel** · 8 months
- **Process Management** · 5 months
- **Task Management** · 5 months
- **Technical Expertise** · 5 months

Preferences

- Full-time
- No schedule
- In-house
- Hybrid
- Remote

Languages

- **Romanian** · Medium
- **Russian** · Native
- **English** · Medium

Skills

- SQL Databases
- Adaptability
- Creative
- Optimization
- Teamwork

Work experience

Project Manager · RUSO · Bălți

April 2025 - August 2025 · 5 months

Successfully completed 15 projects involving the development and refinement of websites of varying complexity, from landing pages to multi-page corporate platforms.

Organized and supervised the entire development cycle: setting tasks, planning, assigning roles, monitoring deadlines and quality.

Established effective communication between customers, developers, and designers, which reduced project implementation times and increased customer satisfaction.

Skills: Process Management, Task Management, Technical Expertise, Planning

Project Manager · Simpals · Chișinău

May 2024 - December 2024 · 8 months

Worked on a project to manage an educational platform for employees.

- Started by searching for and uploading training courses, then took over management of the entire information component of the project.

- Optimized content upload and download processes, increasing their speed threefold through automation.

- Administered the platform, structured and managed all data, ensuring its relevance and accessibility.

- Tracked employee course completion, analyzed data, and generated reports.

- Developed and implemented improvements to increase the effectiveness of the educational platform.

Driving licence

Category: B

Skills: CRM, Microsoft Office, Microsoft Excel

Desired industries

- IT, Tech
- Management
- Human Resources

Education: Specialized secondary

Colegiul Tehnic Feroviar din Bălți

Graduated in: 2024

Speciality: Database administrator

Courses, trainings

Data Analyst

Currently studying

Organizer: karpov.courses

HR brand

Graduated in 2025

Organizer: Нетология

Web Design Basics

Graduated in 2021

Organizer: D-Spirit Design School