



👤 27 years
 ♀ Female
 📍 Chişinău
 💰 1 200 EUR

in

TOP Skills

- **Branding** · 3 years
- **Social Media Management** · 3 years
- **Color Theory** · 3 years
- **Logo Design** · 3 years
- **Typography** · 3 years
- **Graphic Design** · 3 years

Preferences

- Full-time
- Flexible
- Part-time
- Hybrid
- Remote

Languages

- **Romanian** · Native
- **Russian** · Communication
- **English** · Fluent
- **French** · Fluent
- **Italian** · Medium

Skills

- Team Working
- Time Management

Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ro/prices/cv>

Project Manager

About me

Motivated freelancer dedicated to delivering high-quality work and continuous growth. I'm seeking opportunities that challenge my skills, fuel my passion, and allow me to contribute meaningfully. Committed to inspiring others through creativity, integrity, and impactful collaboration.

Work experience

Buying Manager · Grafit Holding · Chişinău

July 2024 - November 2024 · 5 months

Supplier Management:

- Identified, evaluated, and negotiated with suppliers.
- Built and maintained strong relationships with vendors.
- Monitored supplier performance and resolved issues.

Inventory and Stock Control:

- Worked closely with inventory and warehouse teams.

Contract Negotiation:

- Negotiated terms and prices to secure the best deals.
- Drafted and managed purchasing contracts.

Collaboration:

- Worked with departments like finance, sales, and product development to align purchasing with business needs.

Skills: French, English, Customer Service, Communication, Negotiation, Purchasing Agents, Customer Relationship Management (CRM)

Graphic Designer · BEST Nisporeni · Nisporeni

January 2018 - June 2021 · 3 years 6 months

My responsibilities were:

- Logo design
- Brand development
- Social Media Management
- Copywriting
- Event organisation
- Design creation for banners, flyers, social media posts, merchandise
- Photo/video creation and editing

- Leadership
- Risk Management
- Project Planning
- Agile & Waterfall Methodologies

Skills: Branding, Social Media Management, Color Theory, Logo Design, Typography, Graphic Design, Online Graphics, Image Design

Customer Support Agent · AutoDoc · Chişinău

March 2016 - June 2016 · 4 months

Answering Customer Questions:

Respond to calls, emails, or chats about products, services, or orders.

Solving Problems:

Help customers fix issues or direct them to the right person if needed.

Processing Orders and Returns:

Assist with placing orders, handling returns, and tracking deliveries.

Keeping Records:

Log customer interactions and update their information in the system.

Providing Product Information:

Explain how products work and help customers choose the right one.

Keeping Customers Happy:

Stay polite and helpful, even when customers are upset.

Skills: French, Sales, Customer Experience, Customer Satisfaction, Customer Service, Technical Support, Customer Support

Desired industry

- Management

Education: Secondary

Liceul Teoretic "B.Cazacu"

Graduated in: 2016

Art School from Nisporeni

Graduated in: 2012

Courses, trainings

Graphic Design Mastery: The FULL Branding & Design Process

Graduated in 2025

Organizer: Lindsay Marsh

The Project Management Course: Beginner to PROject

Manager

Graduated in 2025

Organizer: 365 Careers

Project Planning: Putting It All Together

Graduated in 2025

Organizer: Google

Project Initiation: Starting a Successful Project

Graduated in 2025

Organizer: Google

Project Execution: Running the Project

Graduated in 2025

Organizer: Google

Foundations of Project Management

Graduated in 2025

Organizer: Google

Agile Project Management

Graduated in 2025

Organizer: Google