



- 😤 29 ani
- Q Feminin
- O Chişinău

### Preferințe

• Full-time

### Limbi

- Română · Elementar
- Rusă · Fluent
- Engleză · Mediu

#### Permis de conducere

Categoria: B Cu automobil personal

#### Datele de contact sunt contra cost. Detalii aici: https://www.rabota.md/ro/prices/cv

# Recruiter

## Despre mine

With 6 years in international companies, I've gained expertise in sales (2+ years) for the USA and Europe markets and sourcing (3+ years) for local MD, Europe, and USA markets. Proficient in CRM systems, LinkedIn, Indeed, and Zoominfo, I excel in cold emails, email campaigns, and SMM, including content creation.

I am eager to learn and ready to take on new challenges. I am excited about the opportunity to grow within a dynamic company and to contribute my skills and enthusiasm.

### Experiența profesională

# **Business Development Manager** · IG Team · Chișinău

Mai 2022 - Prezent · 3 ani 3 luni

Recruiter:

- Source potential candidates for the MD and USA markets via LinkedIn, Indeed, and Facebook.

- Coordinate and schedule interviews with candidates.
- Maintain and update recruitment databases.
- Partner with managers to develop effective recruitment strategies.
- Assist with the onboarding process for new hires.
- Brainstorm innovative ideas to attract potential candidates.
- Social Media Manager (SMM):

- Oversee all social media accounts, including Facebook, LinkedIn, and Instagram.

- Create engaging and dynamic content for various social media platforms.

- Interact with followers through conversations on Facebook and Instagram.

- Strategically increase brand awareness and online presence. Assistant to General Manager:

- Enter data, maintain databases, and keep accurate records.

- Manage internal and external requests on behalf of the General Manager.

Office Administrator:

- Order office equipment, airplane tickets, and gifts for customers.
- Prepare gifts for employees.
- Organize corporate parties and events.

- Decorate the office for various occasions.

## Sales Development Representative · GoParrot · Chișinău

Iulie 2021 - Aprilie 2022 · 10 Iuni

GoParrot is an American startup that helps restaurants connect directly with their guests through our digital ordering solution. https://www.goparrot.ai/

# **Business Development Manager** · Key IVR · Chișinău

Ianuarie 2021 - Iunie 2021 · 6 Iuni

Key IVR are a privately owned business offering automated payment services in the UK and internationally through Europe and into the United States.

https://www.keyivr.com/

### Lead Generator · Key IVR · Chișinău

Noiembrie 2019 - Ianuarie 2021  $\cdot$  1 an 3 luni

https://www.keyivr.com/

#### **Research Analyst** · Pedersen \$ Partners · Chișinău Octombrie 2018 - Noiembrie 2019 · 1 an 2 luni

Pedersen & Partners is a leading global Executive Search and Leadership Consulting firm.

https://www.pedersenandpartners.com/

### Studii: Superioare incomplete

#### **Universitatea de Stat "Alecu Russo" din Bălți** *Absolvit în: 2018*

Facultatea: Bachelor's degree, Foreign Languages and Literatures, General

Specialitatea: English and German languages