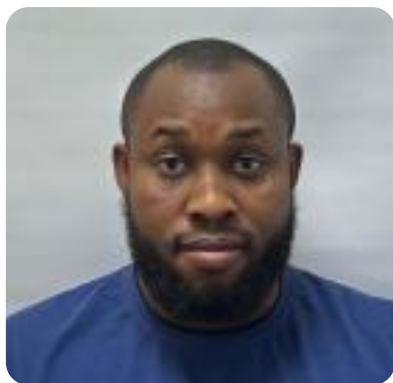




👤 29 ani
 ♂ Masculin
 📍 Chișinău
 💰 15 000 MDL

Preferințe

- Part-time

Limbi

- **Română** · Nu cunosc
- **Rusă** · Elementar
- **Engleză** · Fluent

Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ro/prices/cv>

Administrative Assistant

Despre mine

I love making research, volunteering and working with teams. Always interested in solving problems and achieving goals within stipulated time.

Administrative Skills

Presentation Skills

Sales and negotiating skills

Customer service skills

Experiența profesională

English Teacher · Centre for English Studies · Almaty

Februarie 2023 - Prezent · 2 ani 5 luni

English Tutor

Security Guard · Armacell Middle East

Iunie 2022 - Ianuarie 2023 · 8 luni

Administrative Security

Personal Assistant · Trevari International

August 2021 - Mai 2022 · 9 luni

Administrative Duties

Customer Service Officer · First Bank Nigeria Limited

August 2017 - Martie 2019 · 1 an 7 luni

Customer Service provider

Graduate Admin Assitant · Nasarawa State University

Decembrie 2015 - August 2017 · 1 an 9 luni

Administrative Duties

Studii: Superioare

Kwara State University

Absolvit în: 2015

Facultatea: Social Sciences

Specialitatea: Political Science

Cursuri, training-uri

Project manager

Absolvit în 2016

Organizator: Chartered Institute of Project Management